

CIRCULAR

Sub: SSLC Examination – March 2017 Centralized Valuation -
Application for Examinership –invited –reg.

Ref: Notification No EX/CGL (1) 40000/2016/CGE dated 21.10.2016.

The centralized Valuation of answer scripts of SSLC Examination March 2017 will be conducted from 03.04.2017 to 12.04.2017 and 17.04.2017 to 21.04.2017.

1. Applications are here by invited from eligible Government and Aided High School teachers those who are teaching in Xth standard, for the post of Additional Chief Examiner and Assistant Examiners in their respective zones. Applications duly signed in the prescribed format should be submitted to the Head of the School by all eligible teachers. Head of the School have to verify and enter the details in the applications in iExaMS portal through HM Login. After submitting the details of all teachers, the print out of the same should be generated. A school level summary of application for Additional Chief Examiner and Assistant Examiners will also be available at iExaMS DEO login.
2. 54 Centralized valuation camps are arranged in 4 zones for the smooth conduct of valuation. In each zone, two centralized valuation camps will be held for English, Social Science, Mathematics and one each for other main papers. For Biology there are two camps each in North and South zone. Due to the shortage of teachers for valuation, all eligible High School teachers for Physics, Chemistry, Biology and English will be appointed as Examiners. However they will be given the freedom of choosing the convenient camp in their respective zone for which they will have to apply in the prescribed forms.
3. Please note that there will be no separate Valuation camp for IT paper as the theory paper (written) Examination will be conducted along with the practical examination as per the Order No. GO(Rt)/4610/2012/ G.Edn dated 28.09.2012.
4. Govt. Girls HS Chalai, Thiruvananthapuram is selected as the Valuation Camp for all Old Scheme except Old scheme Kannada (language), Kannada medium.
5. Through iExaMS portal, HMs have to submit the details of all eligible teachers for the post of Additional Chief Examiner and Assistant Examiners based on the applications received from them.

ELIGIBILITY CONDITIONS

1. Teachers who possess a Graduation/ Post Graduation with B.Ed in the respective subject and is handling classes for the same in Xth standard during the academic year 2016-2017 are eligible to submit application for valuation in that particular subject.
2. All Government School teachers who have completed a minimum of one year of service as H.S.A. on 01.06.2017 can apply for the post of Assistant Examiner. Those in Aided Schools can apply if they completed one year of approved service as on 01.06.2017
3. Those who have completed a minimum of 15 years of service as HSA on 01.06.2017 can apply for the post of Additional Chief Examiner. For Physics, Chemistry and biology the minimum period is limited to 10 years and for English it will be 8 years.
4. For the subjects Physics, Chemistry, Biology and English valuation duty of all eligible teachers is compulsory. Hence, Head of Schools should ensure that all eligible in these subjects in their institution have submitted their details in iExamS. Any lapse in the part of Head of School will be viewed seriously. No relaxation will be allowed on any circumstances.
5. Print out of online application recommended and submitted by Head of School should be kept in the Office.
6. Particulars noted in the application regarding the period of service and number of chances of the teacher has worked as Additional Chief Examiner/ Assistant Examiner in the previous years should be verified by the Head of School with the supportive evidence such as Service Book and registers related to the SSLC examination in the school.
7. Preference will be given to teachers who attended invigilation duty in March 2016 Examination. During online registration, Head of Schools should mark whether the applicant had attended the invigilation duty last year or not.
8. Teachers who satisfy the eligibility conditions should submit the duly signed application in the prescribed format to the Head of School on or before 20.02.2017.
9. Online registration by Head of schools through iExaMS HM Login can be done from 15.02.2017 to 22.02.2017.
10. School wise application details will be available to all DEOs through their iExaMS DEO Login.
11. Those who are due to retire from service on or before 30.04.2017 are not eligible for appointment either as Assistant Examiner or additional Chief examiner.
12. The teachers against whom any disciplinary action and had been initiated in the past years or those who have received memo, notice, charge sheet etc pending finalization of disciplinary action in connection with valuation of answer scripts in CV Camps are also not eligible to apply for valuation.

Their applications should not be submitted through iExaMS on any account.

ZONALWISE ARRANGEMENT

(All papers Except Arabic, Sanskrit, Urdu and Tamil)

Zone	Educational Districts
NORTH ZONE	Kasaragod, Kanhangad, Kannur, Thaliparamba, Thalassery, Wayanad, VadaKara, Kozhikode and Thamarassery
CENTRAL ZONE	Malappuram, Tirur, Tirurangadi, Wandood, Palakkad and Ottappalam and Mannarkkad
SOUTH CENTRAL ZONE	Chavakkad, Thrissur, Irinjalakkuda, Aluva, Ernakulam, Muvattupuzha, Kothamangalam, Thodupuzha, Kattappana, Kottayam, Pala, Kaduthuruthy, and Kanjirappally
SOUTH ZONE	Cherthala, Kuttanad, Alappuzha, Mavelikkara, Thiruvalla, Pathanamthitta, Kollam, Kottarakkara, Punalur, Attingal, Thiruvananthapuram and Neyyattinkara.

Valuation of Answer Scripts of Minor Languages

I-Arabic and Urdu Language

Separate Zone arrangements are made for minor languages. Two Centralized Valuation Camps are arranged for the valuation of Arabic, Sanskrit and Urdu papers

Zone	Name of Camp	Revenue Districts
A	SRVMGHSS, Ernakulam.	Thiruvananthapuram, Kollam, Pathanamthitta, Alappuzha, Kottayam, Ernakulam, Idukki, Thrissur, Palakkad, Kozhikode, Kannur, Wayanad and Kasaragod
B	Govt. Ganapath Boys HSS, Chalappuram	Malappuram

For valuation of Arabic and Urdu papers, teachers working in Malappuram Revenue District including those teaching Arabic in oriental schools should opt only at Govt. Ganapath Boys HSS, Chalappuram and teachers working in other districts including those working in oriental schools opt at SRVMGHSS, Ernakulam.

II-Sanskrit Language

Zone	Name of Camp	Revenue Districts
A	SRVMGHSS, Ernakulam	Thiruvananthapuram, Kollam, Alappuzha, Pathanamthitta, Kottayam, Idukki, Ernakulam, Thrissur
B	Govt. Ganapath Boys HSS, Chalappuram	Palakkad, Malappuram, Kannur, Wayanad, Kozhikode, Kasaragod

In the case of Sanskrit, Teachers including those working in Oriental Schools of Kasaragod, Kannur, Wayanad, Kozhikode, Malappuram and Palakkad Revenue Districts should opt Govt. Ganapath Boys HSS, Chalappuram and teachers including Oriental Schools in other districts have to opt SRVMGHSS, Ernakulam as the camp for valuation.

III. Tamil Papers (New Scheme)

Zone	Name of Camp	Revenue Districts
A	Camps arranged in South Zone	Thiruvananthapuram, Kollam, Alappuzha, Pathanamthitta, Kottayam, Idukki, Ernakulam, Thrissur
B	Camps arranged in Central Zone	Palakkad, Malappuram, Kozhikode, Kasaragod, Kannur, Wayanad

This year, two valuation Camps are arranged for Tamil paper (New Scheme) (Both language and Subject papers) as shown above. Tamil teachers working in South Zone and South Central Zone have to opt only Tamil Valuation Camps

arranged in South Zone and teachers in Central Zone and North Zone have to opt only Tamil Valuation Camps arranged in Central Zone.

The Examiners will be paid Remuneration as per the existing orders. They will also be paid TA and DA as per G.O (P) No.7/2016/Fin. Dated 20/01/2016. The Valuation Camp will last for 14 days. The working in the camp will be from 9.30 am to 4.30pm in normal course. Each Examiner will have to value the following number of scripts per day.

English, Social Science and Mathematics-	24 Scripts
First Language Part I, First Language Part II, Hindi/G.K.Physics, Chemistry and Biology	- 36 Scripts

The Examiners will have to make their own arrangements for boarding and lodging, if necessary. However, there is no objection for, using the school buildings allotted by camp Offices for the purpose for the accommodation to teachers.

INSTRUCTIONS FOR SUBMITTING ONLINE APPLICATION

Application for Additional Chief Examiner / Assistant Examiner should be submitted in the prescribed format to the Head of the School duly signed by the eligible teacher.

1. It should be clearly stated in the application form whether it is for the post of Assistant Examiner or Additional Chief Examiner.
2. Head of the School have to verify and enter the details in the applications in iExaMS portal through HM Login (Pre examination menu →Application for Addl. Chief / Asst. Examiner).
3. While entering the PEN, minimum details will be populated in the selected fields of the application. If no data is available against any PEN or no PEN is available for a teacher, it is suggested to enter the details manually by the Head of School.
4. If any editing is required after submitting the details, the same shall be done by using the EDIT button and by entering the PEN.
5. After entering the details of applicants Head of School have to do the Final Submission by clicking the Final Submission button at the bottom of the application submission page in iExaMS.
6. Print out of the application duly signed by the Head of School will be generated after Final Submission of all application.
7. No Editing will be allowed after Final Submission.
8. If any teacher got selection as Assistant Examiner or Additional Chief examiner based on the incorrect details furnished by them, their selection

will be cancelled forthwith and disciplinary action will be initiated against the teacher and the Head of the school who submitted it through iExaMS.

10. If sufficient applications for Assistant Examiners/ Additional Chief Examiners are not received for any subject; compulsory appointment will be made from the teachers details available in iExaMS or from the list of qualified teachers furnished by the District Educational Officers concerned from the respective zone.

SECRETARY

LIST OF SSLC VALUATION CAMPS MARCH 2017

NORTH ZONE

SL NO	NAME OF CAMP	SUBJECT
1	GVHSS FOR BOYS KOYILANDI	SOCIAL SCIENCE(M,E, MEDIUM)
2	GVHSS PAYYOLI	ENGLISH,ADDITIONAL ENGLSIH,SPECIAL ENGLISH
3	GVHSS NADAKKAVU	BIOLOGY (M,E MEDIUM)
4	GGBHSS CHALAPPURAM	ARAB,URDU,SANSKRIT
5	MOOTHEATH HSS THALIPPRAMABA	PHYSICS(M,E,K MEDIUM)
6	GOVT:SARVAJANA VHSS SULTHANBATHERY	CHEMISTRY (M,E, K MEDIUM)
7	GVHSS FOR GIRLS KANNUR	MALAYALAM-I
8	GVHSS SPORTS KANNUR	HINDI
9	CHOVVA HSS KANNUR	ENGLISH
10	GGHSS THALASSERI	MATHS (M,E MEDIUM)
11	ST. JOSEPH'S H.S.S THALASSERY	BIOLOGY (M,E,K MEDIUM)
12	AKSGVHSS PAYYANNOOR	MATHS (M,E,K MEDIUM)
13	RAJA'S HS NEELESWAR	MALAYALAM-II
14	VPPMKPS GVHS THRIKARPUR	SOCIAL SCIENCE (M,E, K MEDIUM), KANNADA-I, KANNADA-II, & ALL OLD SYLLABUS KANNADA MEDIUM PAPERS.

CENTRAL ZONE

SL NO	NAME OF CAMP	SUBJECT
1	GOVT:GIRLS HS ALATHUR	SOCIAL SCIENCE(M,E,T MEDIUM)
2	GMMGHSS PALAKKAD	MALAYALAM-I
3	PMGHSS PALAKKAD	MATHS (M,E,T MEDIUM)
4	GOVT:VICTORIA GIRLS HS CHITTOOR	TAMIL-I,TAMIL-II
5	GOVT:HSS PATTAMBI	ENGLISH,SPECIAL ENGLISH,ADDITIONAL ENGLISH
6	GVHSS MAKKARAPARAMBU	HINDI
7	D.B. H S THACHAMPARA	CHEMISTRY (M,E, T MEDIUM)
8	GG HSS MANJERI	PHYSICS(M,E,T MEDIUM)
9	GOVT:RAJA'S HS KOTTAKKAL	MATHS (M,E, MEDIUM)
10	GM V H S S NILAMBUR	ENGLISH
11	GBHSS TIRUR THEKKEMURI	MALAYALAM-II
12	GVHSS FOR GIRLS THIRUR	BIOLOGY (M,E,T MEDIUM)
13	DGHSS THANUR	SOCIAL SCIENCE (M,E, MEDIUM)

SOUTH CENTRAL ZONE

SL NO	NAME OF CAMP	SUBJECT
1	ST:ANEE'S GHSS KOTTAYAM	PHYSICS (M,E, MEDIUM)
2	St:DOMINIC HSS KANJIRAPPALLY	SOCIAL SCIENCE(M,E MEDIUM)
3	GHSS THALAYOLAPPARAMBU	ENGLISH, ADDITIONAL ENGLISH, SPECIAL ENGLISH
4	GVHSS CHALAKKUDY	BIOLOGY(M,E MEDIUM)
5	GVHSS THODUPUZHA	MATHS (M,E MEDIUM)
6	SRVMGHSS ERANAKULAM	ARAB ,URDU & SANSKRIT
7	GIRLS HS ERANAKULAM	SOCIAL SCIENCE(M,E MEDIUM)
8	GIRLS HS ALUVA	MATHS (M,E, MEDIUM)
9	GIRLS HS CHALAKUDY	CHEMISTRY (M,E, MEDIUM)
10	GOVT:MODEL GIRLS HS THRISSUR	MALAYALAM II
11	GOVT:MODEL BOYS HS THRISSUR	ENGLISH
12	SACRED HEART HSS THEVARA	HINDI, ADDITIONAL HINDI
13	ST: MARY'S HS KIDANGOOR	MALAYALAM-I

SOUTH ZONE

SL NO	NAME OF CAMP	SUBJECT
1	GBHSS NEYYATTINKARA	MALAYALAM-I
2	SMV GHSS THIRUVANANTHAPURAM	ENGLISH, ADDITIONAL ENGLISH, SPECIAL ENGLISH
3	GMHSS THYCADU	MATHS (M,E, T MEDIUM)
4	GBHSS ATTINGAL	SOCIAL SCIENCE(M,E T MEDIUM)
5	GHSS VALLIKKEZHU	MATHS (M,E, MEDIUM)
6	GHSS VARKALA	BIOLOGY(M,E T MEDIUM)
7	GHSS ERAVIPURAM	ENGLISH
8	GMBHSS KOLLAM	SOCIAL SCIENCE(M,E MEDIUM)
9	GIRLS HSS CHALAI	TAMIL-I, TAMIL-II,GENERAL KNOWELDGE, FISHERIES SCIENCE,GUJARATHI & ALL OLD SYLLABUS PAPERS EXCEPT KANNADA MEDIUM
10	GHSS MAVELIKKARA	BIOLOGY(M,E MEDIUM)
11	GIRLS HSS KARUNAGAPPALLY	HINDI
12	GGHSS CHERTHALA	MALAYALAM-II
13	GHSS&VHSS KARUNAGAPPALLY	CHEMISTRY (M,E,T MEDIUM)
14	PNMGHSS KUNTHALLOOR	PHYSICS (M,E,T MEDIUM)

APPLICATION FOR APPOINTMENT
AS ADDITIONAL CHIEF/ASSISTANT EXAMINER OF SSLC
MARCH – 2017

Name :
PEN :
School Code :
Name of School :
Date of Birth :
Mobile Number :
Email Address :
Address :

Designation :

Date of Joining in service :
Date of Retirement :
Subject Handling in Std. X :
Date of joining as HSA :
Camp Name :
Willing to selected as Additional Chief Examiner : Y/N
Whether you appointed as AE/AC in March 2016 : Y/N
Total number of times you are appointed as AE :
Are you appointed as invigilator in March 2016 : Y/N
Are you handling the above subject in current year: Y/N

DECLARATION

I hereby declare that all information given me in this application is true, complete and correct to the best of my knowledge and belief.

Place : Signature
Date : Name & Designation

HEAD OF THE INSTITUTION

I have verified the above data with relevant records and found correct and entered through iExaMS.

School Seal : Signature Name &
Designation :
Date :